

**UNITED STATES COURT OF APPEALS FOR THE FIRST CIRCUIT
NOTICE OF ELECTRONIC AVAILABILITY OF CASE INFORMATION**

- The First Circuit has implemented the Case Management portion of the Federal Judiciary's Case Management/Electronic Case Files ("CM/ECF") computer system. As of March 31, 2008, any new court generated document (e.g., notices, orders, opinions, and judgments) will be attached to the docket. The court has not yet put into place that part of CM/ECF which allows attorneys to file documents electronically. However, the court will soon begin attaching public briefs and petitions for rehearing/rehearing en banc to the docket. The court may also attach other filings. Therefore, parties should not include in their public filings information that is too private or sensitive to be posted on the internet. In immigration and social security cases, the Court's docket, orders, and opinions are available via remote electronic access but party filings are not remotely available to the general public.
- Specifically, recent amendments to Fed. R. App. P. 25, and new Fed. R. Bank. P. 9037, Fed. R. Civ. P. 5.2 and Fed. R. Cr. P. 49.1 require that parties not include, or partially redact where inclusion is necessary, the following personal data identifiers from documents filed with the court unless an exemption applies:
 - **Social Security or Taxpayer Identification Numbers.** If an individual's social security or taxpayer identification number must be included, only the last four digits of that number should be used.
 - **Names of Minor Children.** If the involvement of a minor child must be mentioned, only the initials of that child should be used.
 - **Dates of Birth.** If an individual's date of birth must be included, only the year should be used.
 - **Financial Account Numbers.** If financial account numbers are relevant, only the last four digits of these numbers should be used.
 - **Home Addresses in Criminal Cases.** If a home address must be included, only the city and state should be listed.
- If the caption of the case contains any of the personal data identifiers listed above, the parties should file a motion to amend caption to redact the identifier.
- Parties should exercise caution in including other sensitive personal data in their filings, such as personal identifying numbers, medical records, employment history, individual financial information, proprietary or trade secret information, information regarding an individual's cooperation with the government, information regarding the victim of any criminal activity, national security information, and sensitive security information as described in 49 U.S.C. § 114.
- Attorneys are urged to share this notice with their clients so that an informed decision can be made about inclusion of sensitive information. The clerk will not review filings for redaction. For further information including a list of exemptions from the redaction requirement, see the above-cited federal rules and <http://www.privacy.uscourts.gov/>.