

**QUESTIONNAIRE AND APPLICATION FOR MEMBERSHIP  
ON THE FIRST CIRCUIT  
CRIMINAL JUSTICE ACT ("CJA") PANEL**

**INSTRUCTIONS**

To be considered for membership on the CJA panel for the United States Court of Appeals for the First Circuit, an attorney must be a member of the bar of the Court in good standing; must have a demonstrated knowledge of, and experience with, federal criminal law and appellate procedure; must have a commitment to indigent criminal defense; and must be willing to accept at least one CJA appellate appointment each year.

Please submit **three** paper copies of the following documents to the Office of the Clerk of Court, John Joseph Moakley United States Courthouse, One Courthouse Way, Suite 2500, Boston, MA 02210:

- A fully completed questionnaire. **All questions must be answered.** If a question does not apply, answer "not applicable."
- Your current resume.
- An appellate brief you have prepared **between June 13, 2021, and June 13, 2025** (preferably not an Anders brief). If you wish to include an older brief because it is a better representation of your work, you may do so **in addition** to a recent brief.
- A copy of the court opinion (see question 6(b)).
- A signed declaration that you were the sole or primary author of the brief. If you have not prepared a brief, you may substitute another writing sample.

**Application packages must be received no later than June 13, 2025, at 5:00 p.m.  
Applications cannot be submitted electronically.**

In answering the following questions, you may attach additional sheets of paper.

1.   **Name** \_\_\_\_\_  
      Firm Name \_\_\_\_\_  
      Office Address \_\_\_\_\_  
      Office Phone No. \_\_\_\_\_  
      Email \_\_\_\_\_
  
2.   **Education**  
      Graduated from \_\_\_\_\_ School of Law  
      Year \_\_\_\_\_

**3. Bar Admissions**

Please list each court with date of admission.

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**4. Disciplinary Actions**

Have you ever been disciplined, or are you the subject of any pending disciplinary proceeding, by the bar of any jurisdiction or by any court? \_\_\_\_\_

If so, please explain in detail on a separate sheet of paper.

**5. Felony Convictions**

Have you ever been convicted of a felony that has not been expunged from the record? \_\_\_\_

If so, please explain in detail on a separate sheet of paper.

**6. Experience**

**a. Prior CJA Experience**

If you have at any time been a member of a CJA panel, or the member of a comparable state court panel, please list the court(s) and approximate dates of service.

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**b. Previous Appellate Experience**

Approximately how many appellate briefs, if any, have you prepared? \_\_\_\_\_

Of these appeals, approximately how many were criminal or habeas corpus appeals? \_\_\_\_\_

How many appeals have you argued? \_\_\_\_\_

If applicable, please list up to three criminal or habeas corpus appeals you have handled, preferably federal appeals. If you have not handled any criminal appeals, you may list civil appeals. Please provide a copy of a brief you authored in one of these cases and a copy of the court's opinion that issued in that case. If the brief is an Anders brief, or is not a good example of your writing and advocacy skills, please substitute a brief that better represents your qualifications (e.g., a brief filed in a state criminal appeal).

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**c. Trial Experience**

Please briefly describe any criminal trial experience, federal or state, relevant to evaluating your competence to serve on this panel.

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**d. Other**

Have you ever been employed as a prosecutor, public defender, or law clerk to a judge or justice? \_\_\_\_\_

If so, please describe the position, the name of your employer, and the approximate dates of employment.

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**7. References**

Please list the name, address, and telephone number of two references who can assess your skills relevant to this panel.

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**8. Special Qualifications**

Are you fluent in Spanish? \_\_\_\_\_

Please indicate whether you have any other special qualifications, such as expertise in a specialized area of law (e.g., immigration law), or relevant legal experience, such as continuing legal education experience, which you believe is helpful in evaluating your competence to serve on this panel.

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\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

**Reset**