## United States Court of Appeals For the First Circuit

## **CHANGE OF ADDRESS INSTRUCTIONS**

Although all parties are required to keep the court updated as to any change in contact information, notice of any change in an ECF Filer's contact information, including physical address, telephone, fax number or e-mail address, must be made through the PACER website. The PACER website can be accessed at <u>http://pacer.psc.uscourts.gov</u>. Parties not registered as ECF Filers must notify the court directly, in writing, as to any change in contact information.

This form is only for the use of parties not registered as ECF Filers, who should complete the form and mail it to the U.S. Court of Appeals for the First Circuit, John Joseph Moakley U.S. Courthouse, 1 Courthouse Way, Suite 2500, Boston, MA 02210. ECF Filers should not use this form (or otherwise send notice directly to the court of a change in address) but rather should follow the instructions above for changing contact information through the PACER website.

## **CHANGE OF ADDRESS FORM**

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