

**UNITED STATES COURT OF APPEALS  
FOR THE FIRST CIRCUIT**

**APPLICATION FOR POSITION OF  
FEDERAL PUBLIC DEFENDER FOR THE DISTRICT OF MAINE**

1. Full legal name: \_\_\_\_\_
2. Preferred name (if different from legal name): \_\_\_\_\_
3. All other names by which you have been known (e.g., birth name, if different from current legal name, etc.): \_\_\_\_\_  
\_\_\_\_\_
4. Present occupation: \_\_\_\_\_ Title: \_\_\_\_\_
5. Office name & address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_  
Zip: \_\_\_\_\_ Telephone: \_\_\_\_\_
6. Residential address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_  
Zip: \_\_\_\_\_ Telephone: \_\_\_\_\_
7. Email address: \_\_\_\_\_
8. Cell phone number: \_\_\_\_\_
9. Place of birth: \_\_\_\_\_  
Date of birth: \_\_\_\_\_
10. If you are a naturalized citizen, please state the date and place of naturalization:  
\_\_\_\_\_



**FEDERAL PUBLIC DEFENDER FOR THE  
DISTRICT OF MAINE**

11. For purposes of determining conflicts, please provide the name and occupation of each adult member (18 years or older) of your household or of any person with whom you have a close enough personal relationship to raise possible conflicts of interest issues.

*Name*

*Occupation*

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<hr/>	<hr/>
<hr/>	<hr/>
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If any of the individuals listed above is an attorney, will that person practice before the district court, if you are appointed?

Yes ☐

No ☐

If "Yes", explain:

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12. Colleges and universities (including professional schools) attended, dates, degrees, and class standing (if known):

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13. Military Service:

Branch:

Dates:

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Rank or rate at discharge:

Type of discharge:

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14. Are you related by blood or marriage to any Federal Judge of the First Circuit or any member of the staffs of the various courts in the First Circuit? If so, give their names and relationship:

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**FEDERAL PUBLIC DEFENDER FOR THE  
DISTRICT OF MAINE**

15. List any law school accomplishments, any honors, prizes, or awards you received, and/or any legal books or articles you have published, giving citations and dates if applicable.

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16. a) Continuing legal education courses completed within the last five years:

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- b) Continuing legal education courses taught within the last five years:

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17. Have you participated as faculty in any criminal defense trainings? If so, please describe the general nature of the trainings and the time periods.

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18. List all courts (including state bar admissions) and administrative bodies having special admission requirements in which you are presently admitted to practice, giving the dates of admission in each case:

Court or Administrative Body:

Date of Admissions/I.D. No.:

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19. Attach a chronological list, beginning with your admission to law school, of all self-employment, and all law firms, public agencies, private businesses, or non-profit organizations by which you have been employed, with which you have been associated, or for which you have engaged in pro bono services, stating the name, position, dates, a point of contact, address, and telephone number for each. If you prefer, you may include this information in an attached CV.

20. a) Describe the general nature of your current practice including any legal specialties which you possess and the characteristics of your typical clients. Additionally, if your practice is



**FEDERAL PUBLIC DEFENDER FOR THE  
DISTRICT OF MAINE**

substantially different now than previously, please give the same information with respect to your prior practice:

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- b) Have you ever represented indigent defendants in criminal cases? If so, please describe the time periods and your responsibilities.

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21. a) Do you regularly appear in court? \_\_\_\_\_

- b) What percentage of your appearances in the last ten years were in:
- |  |         |
|--|---------|
| 1. Federal District and Appeals Courts. .... | _____ % |
| 2. State or Local Courts .....               | _____ % |
| 3. Bankruptcy Court .....                    | _____ % |
| 4. Administrative Bodies .....               | _____ % |
| 5. Other. ....                               | _____ % |

22. During the past ten years, what percentage of your practice has been trial practice? \_\_\_\_\_ %

How frequently have you appeared in court? \_\_\_\_\_ times per month.

How frequently have you appeared at administrative hearings? \_\_\_\_\_ times per month.

How much time have you spent in negotiations? \_\_\_\_\_ %

How much time have you spent in legal research? \_\_\_\_\_ %

How much time have you spent in legal drafting and writing? \_\_\_\_\_ %

How much time have you spent in supervising the legal work of others? \_\_\_\_\_ %

What percentage of your practice involving litigation has been:

Criminal. ....	_____ %
Civil .....	_____ %
Bankruptcy. ....	_____ %
Administrative. ....	_____ %
_____ .....	_____ %
_____ .....	_____ %



**FEDERAL PUBLIC DEFENDER FOR THE  
DISTRICT OF MAINE**

23. State the names of the cases you have tried to conclusion in state or federal courts during each of the past five years, including whether you were sole, associate, or chief counsel. Please indicate which of these were jury trials. Give citations of any reported cases. Include the name and contact information of your adversary(ies) and co-counsel in each, and the judge before whom you appeared.

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24. During the past ten years, what percentage of your practice has been appellate practice? \_\_\_\_\_%

How frequently have you presented appellate oral argument? \_\_\_\_\_ times per year.

What percentage of your practice involving appellate work has been:

Criminal. ....	_____ %
Civil .....	_____ %
Bankruptcy. ....	_____ %
Administrative. ....	_____ %
_____.	_____ %
_____.	_____ %

25. Estimate the number of cases you have personally handled as principal counsel on appeal. List the five most recent (with citations) and discuss how much of your appellate work you have orally argued.

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26. During the past ten years, what percentage of your practice has been spent on habeas matters? \_\_\_\_\_%



**FEDERAL PUBLIC DEFENDER FOR THE  
DISTRICT OF MAINE**

27. Estimate the number of habeas matters that you have personally handled as principal counsel. List the five most recent (with citations).

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28. Have you ever held a position as a Federal Public Defender or been a candidate for Federal Public Defender? If so, please state the jurisdiction(s) involved and the dates of service, or dates of candidacy:

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Prior Federal Public Defender Service:

Name of Agency: \_\_\_\_\_

Position held: \_\_\_\_\_

Dates of Service: \_\_\_\_\_

29. Describe in considerable detail any relevant administrative and supervisory experience, including:
- i. Positions held by title and/or description;
  - ii. Dates of each position; and
  - iii. Administrative and supervisory responsibilities of each position, including the number of persons supervised.

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30. Describe how you would manage the Federal Public Defender Office for the District of Maine, including how you would manage educational responsibilities and any new initiatives you would implement. Please address your experience with or how you would approach areas such as



**FEDERAL PUBLIC DEFENDER FOR THE  
DISTRICT OF MAINE**

supervision style; employee disputes; fiscal responsibilities; staff motivation; office values; creation, adoption, or implementation of office policies; delegation of responsibilities; and any other relevant skills and experiences.

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31. Do you have experience addressing ethical issues arising from representation of defendants and/or professional responsibility issues? If so, please describe.

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32. a) If you are now an officer, director, or otherwise engaged in the management of any business enterprise, state the name of such enterprise, the nature of the business, the nature of your duties, and whether you intend to resign such position immediately upon your appointment as Federal Public Defender.

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- b) Since being admitted to the Bar, have you ever engaged in any occupation, business, or profession other than the practice of law? If so, give the details, including dates. If you prefer, you may include this information on an attached CV.

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**FEDERAL PUBLIC DEFENDER FOR THE  
DISTRICT OF MAINE**

- c) State whether, during the past ten years, you have received any fees or compensation of any kind, other than for legal services rendered, from any business enterprise, institution, organization, or association. If so, identify the source of such compensation, the nature of the business enterprise, institution, organization, or association involved, and the dates such compensation was paid.

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33. Have you ever been involved as a party to any litigation or arbitration (civil, or administrative)? If so, please provide details.

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34. Have you ever been disciplined or cited for a breach of ethics or unprofessional conduct by any court, administrative agency, bar association, or other professional group, or, without regard to the outcome, to your knowledge has there ever been a complaint against you with or by any court, administrative agency, bar association, or other professional group?

☐ Yes

☐ No

If "Yes", explain:

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- a) Has any court, administrative agency, bar association, or other professional group charged you or investigated to determine if you should be charged with misconduct, incompetence, unsatisfactory performance of duty, or violation of law with respect to professional conduct?

☐ Yes

☐ No

If "Yes", explain:

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- b) Have you, to your knowledge, ever been found not qualified for any public position by any court, administrative agency, bar association, or other professional group?

☐ Yes

☐ No



**FEDERAL PUBLIC DEFENDER FOR THE  
DISTRICT OF MAINE**

If "Yes", explain:

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- c) Have you ever been disciplined or terminated by or resigned to avoid possible termination from any public or private employer, law firm, or any other entity because of misconduct, incompetence, abusive or harassing behavior, or unsatisfactory performance?

☐ Yes

☐ No

If "Yes", explain:

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- d) Have you ever resigned from, or for other reasons ceased to be a member of the bar or bench of any state or court in any jurisdiction, a member of any governmental body, a hearing officer, or the holder of any similar position?

☐ Yes

☐ No

If "Yes", explain:

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35. List any court-appointed committees on which you have served.

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36. To the best of your knowledge, are you in compliance with the tax laws of the federal government and the state, county, and community of which you are a resident?

☐ Yes

☐ No

If "No", explain:

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**FEDERAL PUBLIC DEFENDER FOR THE  
DISTRICT OF MAINE**

37. Have you timely filed appropriate tax returns as required by federal, state, local, and other government authorities?

☐ Yes

☐ No

If "No", explain:

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38. Has a tax lien or other collection procedure ever been instituted against you by federal, state, or local authorities?

☐ Yes

☐ No

If "Yes", explain:

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39. To your knowledge, do you have any unanswered summonses, unanswered traffic tickets, or unanswered notices of infraction against you by any federal, state, or local authorities?

☐ Yes

☐ No

If "Yes", explain:

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a) Are there any unsatisfied judgements against you?

☐ Yes

☐ No

If "Yes", explain:

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b) Are you in default in the performance or discharge of any duty or obligation imposed upon you by decree or order of any court or administrative agency, including alimony/maintenance and support order decrees?

☐ Yes

☐ No



**FEDERAL PUBLIC DEFENDER FOR THE  
DISTRICT OF MAINE**

If "Yes", explain:

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c) Have you made an assignment for the benefit of creditors in the last ten years?

☐ Yes

☐ No

If "Yes", explain:

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d) Has any petition in bankruptcy been filed by or against you in the last ten years?  
(Information provided in response to this question does not necessarily disqualify  
candidacy.)

☐ Yes

☐ No

If "Yes", explain:

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40. a) List all bar associations and legal professional societies of which you are a member  
and give the titles and dates of any office you have held in such groups, and committees to  
which you belonged.

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b) List all organizations and clubs, other than bar associations and professional societies  
identified in response to Question No. 40(a), of which you have been a member during the  
past ten years, including the titles and dates of any offices you have held in such  
organization(s).

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**FEDERAL PUBLIC DEFENDER FOR THE  
DISTRICT OF MAINE**

41. Describe any civic, philanthropic, community, social, or public service activities during the past five years, including any posts or offices held and honors or awards received.

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42. Do any clubs or private associations to which you belong have selected membership as to race, sex, national origin, etc.?

☐ Yes

☐ No

If "Yes", name of organization: \_\_\_\_\_

43. State any achievements or actions you have accomplished, demonstrating your commitment to equal justice under the law.

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44. State any additional education or other experiences, such as challenges or adversities that you have overcome, that you believe would assist you in holding a Federal Public Defender office.

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45. State any other pertinent information reflecting positively or adversely on you which you believe should be disclosed to the Court of Appeals and the selection panel in connection with your possible nomination as Federal Public Defender.

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46. Give the names and current phone numbers of at least five, but not more than eight persons (excluding relatives), as references who are familiar with your professional work and abilities and with your personal character, stating how long and in what capacity each has known you.

Name and  
Relationship

Telephone  
Number

Period of  
Acquaintance

_____	_____	_____
_____	_____	_____



***FEDERAL PUBLIC DEFENDER FOR THE  
DISTRICT OF MAINE***




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DISTRICT OF MAINE**

**Confidentiality Statement**

This application will be kept confidential and will be examined only by members of the Merit Screening Committee, the Circuit Executive, and the Judges of the United States Court of Appeals for the First Circuit. The Committee may contact the individuals whom you have listed as references, as well as employers, co-workers, adversaries, colleagues, or others.

If you wish to withhold your consent to such contacts until such time as you may be considered a potential finalist for the position, and in that event, consent to such contacts, please indicate by a check mark ☐

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Candidate\*

\*Electronic signatures are accepted.

**Completed applications must be received no later than November 27, 2023. Please email completed applications to [ca01\\_chjobs@ca1.uscourts.gov](mailto:ca01_chjobs@ca1.uscourts.gov). Please direct any questions to:**

**Susan J. Goldberg, Circuit Executive  
Office of the Circuit Executive  
John Joseph Moakley U.S. Courthouse  
1 Courthouse Way, Suite 3700  
Boston, MA 02210  
Phone: 617-748-9614  
[ca01\\_chjobs@ca1.uscourts.gov](mailto:ca01_chjobs@ca1.uscourts.gov)**

**Employment is contingent upon a successful FBI background check. Due to the sensitivity level of this position, candidates may be asked about their criminal history prior to receiving a tentative offer of employment. Criminal history is not in itself disqualifying. All available information, past and present, favorable and unfavorable, about the reliability and trustworthiness of an individual will be considered when making an employment suitability determination. Providing false and/or misleading information may be grounds for removal from the application and selection process, as well as disciplinary action if discovered after an individual's date of hire.**

**Persons will be considered without regard to race, color, age (over 40), gender, religion, national origin, disability, or sexual orientation.**

**N.B. If you change your address, or if anything occurs that would affect your answers to this application, notice of such change should be emailed to [ca01\\_chjobs@ca1.uscourts.gov](mailto:ca01_chjobs@ca1.uscourts.gov).**